

Student Directions for IQ.Web

Creating your account:

- To begin go to <http://registrar.georgian.edu/igweb>
- Click Request Access.
- Click on Current Members of Georgian Court University without IQ.Web Access.
- You will then be asked to fill out a form to create an account.

Under Identification Information

- Enter your Last Name. This is a required field.
- Enter your 9 digit People Id number. This is a required field. **DO NOT USE YOUR SOCIAL SECURITY NUMBER AS YOUR LOGIN ID. OTHER USERS MAY BE ABLE TO SEE YOUR LOGIN ID.**
- Enter your Birth Date. This is a required field.
- Enter your E-mail Address. This is a required field.

Under Account Information

- Enter a Login ID. Login ID refers to a text name for your account (e.g. your last name). This is a required field. **You create your own Login ID.**
- Enter a Password. This is a required field and must be 5 to 12 characters long.
- Enter your Password again to Confirm your Password. This is a required field.
- Enter a Password Hint.
- Click "Request Account."
 - If you receive any error messages about data not matching the database, or not being authorized for Web Access, please contact the Office of the Registrar at 732.987.2228

For future logins :

- Go to <http://registrar.georgian.edu/igweb>
- Click on Login.
- Enter the login ID and password you selected above.
- Click "Sign In".

Please use this area to write down your personally selected login ID and password. Please keep this in a safe and accessible location since access to IQ.Web is required for online registration, schedules, and grades.

Login ID: _____

Password: _____