

GEORGIAN COURT UNIVERSITY

application for
graduate admission



GEORGIAN COURT UNIVERSITY



Office of Graduate Admissions
900 Lakewood Avenue
Lakewood, NJ 08701-2697
Call: 732.987.2770 or 800.458.8422, ext. 2770
Fax: 732.987.2084
E-mail: graduateadmissions@georgian.edu

www.georgian.edu



Checklist for Degree-Seeking Candidates

Applications cannot be evaluated until all required documentation has been received by the Office of Graduate Admissions:

- Completed application
- Check or money order (nonrefundable) for \$40 made payable to Georgian Court University
- A statement of objectives indicating your academic and professional goals
- Official transcripts from each undergraduate and graduate institution you have attended
- Up to three letters of recommendation written by persons who can comment from personal knowledge on your academic and/or professional qualifications for graduate study. Recommendations from friends and family members are not acceptable. Georgian Court University reserves the right to send acknowledgement to persons sending letters of recommendation.
- A copy of standardized test scores taken within five years if applicable. If applicant already holds a previous graduate degree or CPA license, the standardized test requirement may be waived.
- For applicants to an advanced education program: A copy of all current NJ instructional certifications.

Checklist for Those Seeking a Second Georgian Court University Graduate Degree

If you have already earned a Georgian Court University graduate degree and are seeking admission for a second Georgian Court University graduate degree, you need to supply the following documentation:

- Completed application
- Check or money order (nonrefundable) for \$40 made payable to Georgian Court University
- Up to three letters of recommendation written by professional persons who can comment from personal knowledge on your academic and/or professional qualifications for graduate study in the academic program being pursued
- Official transcripts from each academic institution attended after acceptance to your last Georgian Court University graduate degree program
- For applicants to an advanced education program: A copy of all current NJ instructional certifications.

Checklist for Those Seeking a Georgian Court University Certificate or Eligibility for NJ Instructional, Administrative, or Educational Services Certification

- Completed application
- Check or money order for \$40 (nonrefundable) made payable to Georgian Court University
- Copy of all current NJ instructional or other certifications (for GCU certificates)
- Official transcripts from each undergraduate and graduate institution you have attended

Instructions and Checklist for International Students

International students in need of an F1 Student Visa must present official documents at least six months in advance of the semester's start date. In addition to the requirements of the specific program, the following items are needed to process an application for admission:

- Test of English as a Foreign Language (TOEFL) score of 550 or higher on paper test (computer generated: 213 or higher). Scores must be from within the last three years. To contact TOEFL, log onto www.toefl.org.

- Transcript evaluation, overall and course by course, completed by World Education Services (www.wes.org), New York, New York. Official evaluations must be sent directly from World Education Services to the Office of Graduate Admissions in lieu of official transcripts from countries other than the United States.

If accepted to the university, a nonrefundable tuition deposit will be required before issuance of an F1 Student Visa form to the student. As required by law, candidates must be full-time students (9 or more graduate credits per semester). Candidates should be prepared to assume full financial responsibility for educational and personal expenses in the United States. The university does not provide housing for graduate students; therefore, students are responsible for their own accommodations and transportation. This school is authorized under federal law to enroll nonimmigrant students.

Reactivation of a Previous Application for Admission

Students should use the Reactivation Form if they were previously accepted or enrolled in GCU within the past three years and are enrolling in the same academic program and have not attended another institution during that separation from Georgian Court University. There is no application fee required with this Reactivation Form. Students on an official leave of absence from the university within the last two semesters can obtain registration materials directly from the Office of the Registrar.

Deadlines

The deadline for the Accelerated Teacher Certification program is May 1. The priority deadline for both psychology programs is March 31 with a final deadline of June 1. All other graduate applications are considered on a rolling admission basis.

Standardized Test Requirements

Applied Behavior Analysis: MAT preferred; GRE accepted
Biology: GRE (optional but preferred)—General or Biology
M.B.A.: GMAT or CPA (when requested)
Clinical Mental Health Counseling: MAT preferred; GRE accepted
Education (certified teachers only): Praxis II, MAT, or GRE (when requested)
Education, Teacher Certification: Praxis I or Basic Skills Test Scores
Holistic Health Studies: No test required for admission
Homeland Security: No test required for admission
Mathematics: No test required for admission
School Psychology: MAT preferred; GRE accepted
Theology: No test required for admission
Georgian Court University Certificate: No test required for admission

Departmental Interviews

To schedule interviews, please call the appropriate number.

Biology: 732.987.2345	Holistic Health Studies: 732.987.2663
M.B.A.: 732.987.2660	Mathematics: 732.987.2340
Clinical Mental Health Counseling: 732.987.2640	School Psychology: 732.987.2658
	Theology: 732.987.2354

Financial Aid

The Office of Financial Aid will guide matriculating graduate students in processing student loan applications. For more information, please contact the Office of Financial Aid at 732.987.2258. To complete the FAFSA online, go to www.fafsa.ed.gov. The Georgian Court University code is 002608. Georgian Court University graduate programs offer a one-third tuition reduction for Catholic school educators. The Catholic School Educators Application must be filed with the Office of the Bursar annually. You may contact the Office of Financial Aid for the application.

Graduate Assistantships

Georgian Court University offers a limited number of graduate assistantship positions. Eligible candidates must be matriculating students. Please contact the Office of Financial Aid for an application packet.



GEORGIAN COURT UNIVERSITY

A tradition of excellence...a future of success

FOR UNIVERSITY USE

App. Fee _____

Deposit _____

App. Number _____

UNIVERSITY COLLEGE GRADUATE REACTIVATION FORM

Please print in black ink.

Use this form if you

- have previously been accepted or enrolled at Georgian Court University within the past three years and are enrolling in the same academic program, **and**
- have **not** attended another institution during your separation from Georgian Court University, **and**
- were in good academic standing prior to leaving Georgian Court University.

Please note: There is **no application fee required** with this Reactivation Form.
Return this Reactivation Form to the Office of Graduate Admissions.

Do not use this form if you

- received an official leave of absence from the Office of the Registrar within the last two semesters. Contact the Office of the Registrar for registration materials.
- have attended another institution during the time of separation from Georgian Court University. You must complete a new application for admission.
- are enrolling in a program other than the one to which you were previously accepted or in which you were previously enrolled. You must complete a new application for admission.

Degree Nondegree Full Time Part Time Nonmatriculating (not intending to enroll in certificate, certification, or degree program)

Re-entering Fall Spring Summer Year _____

PLEASE PRINT

Name _____ Social Security No. _____

Former Last Name(s) _____

Address _____

City _____ State _____ Zip _____ County _____

Home Telephone _____ Work Telephone _____ Cell Phone _____

E-mail Address _____

Academic program to which you were previously accepted or in which you were previously enrolled and will be continuing at this time _____

The semester you last attended or were accepted to Georgian Court University _____

Do you anticipate graduating from GCU within the next two semesters? Yes No

If completing degree requirements within the academic year, an application for graduation must be submitted to the Office of the Registrar by the appropriate deadline.

Deadlines and forms are available in the registrar section of the Web site.

Signature

Date



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App. Fee _____

Deposit _____

App. Number _____

UNIVERSITY COLLEGE GRADUATE APPLICATION

PERSONAL INFORMATION Please print in black ink.

Name _____ Sex M F
Last First Maiden Name (optional)

Address _____
Street

City State Zip Country

Home Telephone (_____) Cell Number (_____) _____

E-mail _____ Social Security No. _____

Place of Birth _____ Date of Birth _____
Month Day Year

Citizenship U.S. Citizen U.S. Permanent Resident Other _____
Specify Country

Type of Visa _____ Held Will Apply For

Employer _____ Work Telephone (_____) _____

Optional

The following information is voluntary and will not affect the decision for admission. Georgian Court University does not discriminate on the basis of sex, disability, race, color, religion, or national or ethnic origin.

Are you of Hispanic/Latino ethnicity or descent? Yes

Select one or more races with which you identify yourself: American Indian or Alaskan Native Asian Black or African American

Native Hawaiian or Other Pacific Islander White Religion _____ Marital Status Single Married

ACADEMIC BACKGROUND

List all colleges and universities attended, beginning with the most recent. Include additional sheets if necessary. Please write your name as it appears on your transcript. All official transcripts must be submitted.

Name & location of institution	Dates of attendance (From-To)	Academic program	Name of degree & date awarded

Please check box(es) that apply to you: New Degree Student Returning International

Campus/Site: Lakewood GCU at Woodbridge Communiversities Cumberland Online Other _____

The semester you wish to attend Georgian Court University: Fall Spring Summer Year _____

Indicate One Reason for Attending Georgian Court University:

To apply for a Georgian Court University M.A. or M.S. degree

For self-enrichment or personal development

To qualify for NJ instructional, administrative, or educational services certification

For self-enrichment now, plan to matriculate later (Note that individuals may take up to 6 credits without matriculating.)

To earn a Georgian Court University certificate in a field of my interest

TEACHER CERTIFICATION (IF APPLICABLE, ATTACH COPY OF CURRENT CERTIFICATION.)Type of certificate currently held Standard (CEAS) Eligibility with Advanced Standing

State(s) issuing certification _____

Level/Subject matter area(s) of certification _____

Certificate of Eligibility or emergency certificates are not acceptable for programs that require NJ State Certification.

Indicate the program to which you are applying:

SCHOOL OF ARTS & SCIENCES

- M.A., Applied Behavioral Analysis
- M.S., Biology
- M.A., Clinical Mental Health Counseling
 - GCU Professional Counselor Certificate
- M.A., School Psychology
 - GCU Certificate of Advanced Graduate Study in School Psychology
- M.A., Holistic Health Studies
 - Georgian Court University Holistic Health Certificate
- M.S., Homeland Security
- M.A., Mathematics
- M.A., Theology
 - GCU Theology Certificate
 - Institute for Lay Ecclesial Ministry

SCHOOL OF BUSINESS

- M.B.A.
 - Accelerated
 - Traditional

SCHOOL OF EDUCATION**Initial Preparation Programs**

For applicants with a bachelor's degree who DO NOT hold a New Jersey instructional certificate; select either the M.A. in Education or Postbaccalaureate certification and the program that matches your teaching goal.

- M.A. in Education—School Counselor
- Director of School Counseling (requires prior or concurrent preparation for educational services certification as a school counselor)

- M.A. in Education with Teacher Certification in (choose from list below)
OR
- Accelerated Postbaccalaureate Teacher Certification (choose from list below)
OR
- Postbaccalaureate Teacher Certification (choose from list below)
 - Inclusive Early Childhood Education P–3 with Teacher of Students with Disabilities Endorsement
 - Elementary Education K–5 with Teacher of Students with Disabilities Endorsement
 - Elementary Education K–5 with Teacher of Students with Disabilities Endorsement and Specific Subject 5–8 Certification in (check one):
 - English Language Arts Literacy
 - Mathematics
 - Science
 - Social Studies
 - Spanish
- Teacher of a Specific Subject K–12 (secondary) with Teacher of Students with Disabilities Endorsement. Subject areas include (check one):
 - Art
 - Biology
 - Chemistry
 - English
 - Mathematics
 - Music
 - Physical Science
 - Physics
 - Social Studies
 - Spanish

Advanced Professional Programs

For applicants who hold a New Jersey instructional certificate. Choose ONE program.

Postbaccalaureate Programs

- Autism Spectrum Disorders GCU Certificate
- Bilingual/Bicultural Education Endorsement
- Early Childhood P–3 Endorsement
- English as a Second Language Endorsement
- Inclusive Early Childhood P–3 Endorsement
- Inclusive Education
- Special Education
- Teacher of Students with Disabilities Endorsement
- M.A. in Administration & Leadership (with Supervisor, Principal, School Business Administrator, School Administrator Certification)
- Accelerated M.A. in Administration & Leadership (with Supervisor, Principal, School Business Administrator, School Administrator Certification)

- M.A. in Education
- Autism Spectrum Disorders with GCU Certificate
- Early Childhood P–3
- English as a Second Language (ESL)
- Inclusive Early Childhood P–3
- Inclusive Education
- Learning Disabilities Teacher Consultant
- Reading Specialist
- Special Education
- Teacher of Students with Disabilities

Post-Master's Certification Programs

- Director of School Counseling Services
- Learning Disabilities Teacher Consultant
- Principal
- Reading Specialist Certification
- School Administrator
- School Business Administrator
- School Supervisor

ALL GRADUATE STUDENTS

I hereby make application to Georgian Court University. To the best of my knowledge, the information on this application is true and complete. I give permission to release academic information to Georgian Court University and understand that all records once submitted become the property of Georgian Court University.

Signature of Applicant _____ Date _____

Complete this form and send it with a \$40 nonrefundable application fee to the Office of Graduate Admissions, Georgian Court University, 900 Lakewood Avenue, Lakewood, NJ 08701-2697.

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