

ACADEMIC DEVELOPMENT CENTER

Faculty Referral

Dear _____,
(Professor's name)

On behalf of the Academic Development Center (ADC), _____
(Applicant's name)
has applied to tutor _____. To the best of your ability, please evaluate
the competency of this prospective tutor's ability in the aforementioned course(s).

	Excellent	Very Good	Good	Fair	Poor	Unable to Evaluate
1. Mastery of subject						
2. Ability to apply subject knowledge						
3. Ability to communicate ideas						
4. Level of responsibility						
5. Integrity						
6. Interaction with other students						

_____ I highly recommend this student for the position of tutor with the ADC.

_____ I recommend this student for the position of tutor with the ADC with reservation

_____ I do not recommend this student for the position of tutor with the ADC.

Additional comments:

Signature _____ Date _____

Department _____

You may allow the student to return the recommendation to me or you may mail the recommendation to:

Phyllis G. Kremen
Director, Academic Development Center
Georgian Court University
900 Lakewood Avenue
Lakewood, NJ 08701-2697

Thank you for your time and consideration. Sincerely,

Phyllis G. Kremen
Director, Academic Development Center